



- We've been serving growing businesses since 1980.
- Personal service from dedicated benefits & payroll representatives.
- Our customer satisfaction ratings are among the industry's highest.
- We offer best-in-class benefits and payroll processing technology.

GBS EMPLOYER SERVICES

Simple. Affordable. Guaranteed.

GBS PAYROLL

- Update Payroll on Web
- Guaranteed Error Free Tax Service
- Online Payroll Management
- Online Electronic Reports
- Direct Deposit
- Check Signing and Check Sealing
- Vacation & Sick Accrual Tracking
- New Hire Reporting and Garnishment Processing
- Custom Reporting
- Employee Self Service
- 401(k) Accruals
- Workers Compensation Data Capture

HR SELF-SERVICE

- Best Practices, Tips, and Information to Help Protect and Grow Your Business
- HR Support Center includes:
 - 24x7 Access
 - Employment Laws
 - Employee Handbook
 - HR Forms
 - Job Descriptions
 - Q&A
 - HR Articles and Updates
- "HR On Demand" Service with Unlimited Support
- Customization Support for HR Forms, Letters, Handbooks, and Job Descriptions
- Employee Screening Services



INSURANCE & BENEFITS

- Employee Benefits Administration
 - Consolidated Administration
 - Portfolio of Carriers
- 401(k) Administration
 - Integrated 401(k)/Payroll
 - Contribution/Loan Accruals
- Pay-As-You-Go Workers Compensation Insurance

TIME & ATTENDANCE

- Web-based Time Clock for Hourly Employees
- Web-based Timesheet for Exempt Employees
- Supervisor Approval Process
- Vacation and Sick Tracking
- Leave of Absence Request and Approval Process
- Automated Overtime Calculations
- Real Time Labor Reporting